



# MONTHLY ROUTINE ORDERS

Issued by

Captain Wylie, Commanding Officer

588 Eric Simms Royal Canadian Air Cadet Squadron

Ville Saint-Laurent, QC



Order No: 06/2019

22 SEPTEMBER 2019

Last Order No.: 05/2019

## Part 1 – Duties and Appointments

1. **Appointments.** The individuals listed below have been assigned to the following appointments for the 2019-2020 training year.

<u>Appointment</u>	<u>Member</u>
Deputy Commanding Officer	Capt M. Whittall
Training Officer	2Lt M. Bigras
Senior Instructor	Lt M. Blanchette
Supply Officer	CI L. Haeck
Administration Officer	Capt L. Trujillo
Ground School Instructor	CI C. Derbedrossian
Band Officer	CI K. Javier
Cadet Commander	WO1 M. Escalante
Training Warrant Officer	FSgt H. Naqvi
Squadron Warrant Officer	Sgt C. Derbedrossian
Adjutant	FSgt J. Agabin
Storeperson	FCpl D. Pleasant
Cadet Instructor	FCpl B. Thai
Sabre Flight Commander	Sgt S. Bigras-Dewan
Sabre Second-In-Command	FCpl L. Shi
Sabre Flight Section 1 Leader	FCpl D. Lupascu
Sabre Flight Section 2 Leader	Cpl I. Naumkin
Sabre Flight Section 3 Leader	Cpl N. Cobran
Starfighter Flight Commander	Sgt T. Escalante
Starfighter Second-In-Command	FCpl J. Li
Starfighter Flight Section 1 Leader	FCpl K. Tam
Starfighter Flight Section 2 Leader	Cpl V. Chan-Taw
Starfighter Flight Section 3 Leader	Cpl A. Alwaheb
Misquito Flight Commander	FCpl Z. Wu
Misquito Second-In-Command	FCpl P. Liu
Misquito Flight Section 1 Leader	LAC L. McKindsey
Misquito Flight Section 2 Leader	FCpl W. Tam

Appointment

Misquito Flight Section 3 Leader

Hornet Flight Commander

Member

FCpl M. Camarao-Clemente

FCpl E. Liang

**Part 2 – Training**

2. **Training Activities.** The following activities have been authorized for September 2019

DATE	TIMES	ACTIVITY	LOCATION	DRESS <sup>(2)</sup>
<b>8 Sep</b>	<b>1900 – 2100</b>	<b>NCO Briefing (Level 4-5)</b>	<b>1375 Rue Grenet</b>	<b>Civilian Attire</b>
<b>10 Sep</b>	<b>1830 – 2115</b>	<b>Tuesday Training Night</b>	<b>1415 rue Filion</b>	<b>C-4</b>
14 Sep	0900 – 1200	Music (Band) Practice	1375 Rue Grenet	Civilian Attire
<b>17 Sep</b>	<b>1830 – 2115</b>	<b>Tuesday Training Night</b>	<b>1415 rue Filion</b>	<b>C-4</b>
19 Sep	1900 – 2100	Ground School	1415 rue Filion	Civilian Attire
21 Sep	0900 – 1200	Music (Band) Practice	1375 Rue Grenet	Civilian Attire
<b>24 Sep</b>	<b>1830 – 2115</b>	<b>Commanding Officer's Parade</b>	<b>1415 rue Filion</b>	<b>C-1</b>
26 Sep	1900 – 2100	Ground School	1415 rue Filion	Civilian Attire
28 Sep	0900 – 1200	Music (Band) Practice	1375 Rue Grenet	Civilian Attire
<b>29 Sep</b>	<b>0730 – 1700</b>	<b>Glider Familiarization</b>	<b>St-Jean CFTC <sup>(1)</sup></b>	<b>Civilian Attire</b>

(1) Cadets will be picked up and dropped off at the Squadron (1415 rue Filion)

**Note: Dates in bold indicate mandatory activities where all cadets are expected to attend.**

3. **Glider Familiarization Flight.** We have 40 spots for Cadets to participate in this year's Glider Familiarization Flight on Sunday, September 29. Cadets can sign up on Tuesday, September 17, 2019 and Tuesday, September 24, 2019. Cadets must sign-up in advance in order to attend. Priority will be given to cadets who have never gone gliding. More information can be found in Annex A on Page 6.
4. **Bagging Fundraiser.** On Saturday, October 5, 2019 and Sunday, October 6, 2019 we will be having our first bagging fundraiser of the training year at the Marché Adonis Place Vertu located at 3100 Boulevard Thimens, Montréal, QC H4R 0C9. We are looking for cadets to do at least one (1) shift during the weekend. We are hoping to raise \$2,500.00 to support our activities for the upcoming training year. More information can be found on page 7.
5. **Ground School Program.** The Ground School program will start on Thursday, September 26, 2019 and will hold training sessions every Thursday from 1900 hours – 2100 hours until February. This program is open to all Level 3 – Level 5 Cadets who intend to apply for Glider Pilot or Power Pilot summer courses. Participation in this program is a mandatory requirement to apply for either of these courses.
6. **Band (Music) Program.** The Music program is accepting new musicians. Interested cadets should speak with FCpl Wu. Practices are on Saturdays from 0900 hours – 1200 hours at the Centre des Loisirs Saint-Laurent. No music experience is required, just a desire to learn.
- Part 3 – Administration**
7. **Annual Validation.** All Cadets are expected to return their completed Annual Validation Forms and Code of Conduct, signed by their parents, no later October 8, 2019. This form can be turned into the cadet's Flight Commander.
8. **Cadet Code of Conduct.** All Cadets are required to sign a Code of Conduct no later than October 1, 2019. Signed codes of conduct. This form can be turned into the cadet's Flight Commander.
9. **Squadron Strength.** The Squadron's Strength effective 1 September 2019 was 5 Cadet Instructor Cadre Officers, 3 Civilian Instructors, and 62 Cadets.

10. **Promotions.** The following promotions will be given on 25 September 2018 at the Commanding Officer's Parade.

<u>Member</u>	<u>Promoted to Rank of</u>
Cdt S. Hassan	Leading Air Cadet
Cdt X. Zhang	Leading Air Cadet
Cdt J. Saldi	Leading Air Cadet
LAC P. Micu	Corporal
LAC D. Puddi Peddi	Corporal
LAC J. Li	Corporal
LAC P. Hoffman-Kuhnt	Corporal
LAC C. Cid	Corporal
LAC G. Tag-at	Corporal
LAC J Saldi	Corporal
LAC C. Garnes-Henry	Corporal
LAC B. Henry	Corporal
LAC D. Henry	Corporal
LAC T. Henry	Corporal
LAC H. Berina	Corporal
LAC P. Narayanarajan	Corporal
LAC A. Kolos	Corporal
Cpl V. Chan-Taw	Flight Corporal
Cpl K. Tam	Flight Corporal
Cpl X. Shan	Flight Corporal
Cpl G. Roumie	Flight Corporal
Cpl A. Alwaheb	Flight Corporal
Cpl I. Naumkin	Flight Corporal
Cpl C. Valentzas	Flight Corporal
Cpl K. Andino	Flight Corporal
Cpl N. Cobran	Flight Corporal
FCpl Z. Wu	Sergeant
FCpl L. Shi	Sergeant
Sgt C. Derbedrossian	Flight Sergeant
Sgt S. Bigras-Dewan	Flight Sergeant
Sgt T. Escalante	Flight Sergeant

### Part 5 – Supply

11. **Name Tags.** Cadets are required to wear nametags when in uniform. Cadets can purchase name tags through the Parent's Committee at a cost of \$3.50 per name tag..

12. **Exchanges in Uniform Parts.** Cadets should speak with their Flight Commanders to arrange a time to meet with the Supply Officer to get any uniform parts exchanged as soon as possible

### **Part 6 – Announcements and Items of General Interest**

13. **L'Auto Cadet Booklets.** Our Annual L'Auto Cadet Fundraising Campaign will begin on September 25, 2018. Participation is mandatory for all Cadets. Cadets will be expected to sell at least 3 booklets. Cadets can sell the tickets to family, friends or members of the public, or Parents can buy out the booklets at a cost of \$60.00. Money raised from the campaign is used to support regional initiatives of the Air Cadet League, including the Glider and Power Pilot programs. Cadets are expected to have the first 2 booklets sold by Tuesday, November 5, 2019.

14. **Cadet Guide.** The Cadet is available for download from the following web page <https://www.588aircadets.com/reference-library>. This document outlines the important information related to the operation and policies of the Squadron. Cadets are responsible for being familiar with the contents of this guide. Cadets wishing to have a hard copy of the guide can purchase it for \$3.00. Money can be turned into the Sponsoring Committee.

15. **Squadron Website.** The Squadron has launched a website that focuses on information for new and prospective cadets. All parents and cadets are encouraged to visit <http://www.588aircadets.com>

J. Wylie, CD  
Captain  
Commanding Officer  
588 Eric Simms, RCACS

**ANNEXES**

**HANDOUTS & LETTERS HOME**

**FOR**

**SEPTEMBER 2019**



## 588 Royal Canadian Air Cadet Squadron Eric Simms

**Physical Address:**

1415 rue Filion  
Saint-Laurent QC H4L 4E7

**Mailing Address:**

PO Box 53542 STN Norgate  
Saint-Laurent QC H4L 5J9

**Telephone :** 438-934-5882

**Email:** 588aviation@cadets.gc.ca

**Web:** www.588aircadets.com

17 September 2019

Dear Parents/Guardians,

### GLIDER FAMILIARIZATION – SEPTMEBER 29, 2019

1. On Sunday, September 29, 2019 Eric Simms will have the opportunity to participate in a glider familiarization flight. The aim of the glider familiarization flying program is to provide each air cadet with at least one glider flight per year. These flights are the first building block of an Air Cadet's aviation experience, and cater to Air Cadets inexperienced in aviation. Familiarization flights are benign flights that introduce the cadet to the joy of flying, giving them the opportunity to actually fly an aircraft, and hopefully instill a desire to experience aviation in more depth.
2. **Arrival Time.** All cadets must be at the squadron, 1415 rue Filion, for 0730 hours on Sunday, September 29, 2019.
3. **Transportation.** Cadets will be transported by bus to and from the training location.
4. **Meals.** Breakfast and lunch will not be provided. We recommend that cadets have a good breakfast before arriving at the squadron. All cadets need to bring a cold lunch for the day. There are no restaurants or facilities with microwaves available at the training location.
5. **Dress.** Cadets will be in appropriate civilian clothes. They will be outside all day, therefore, it is important that they are dressed for the weather. All Cadets are asked to bring a sweater or fall jacket as it might be a little cold in the glider during the flight.
6. **Pick-up Time and Location.** Cadets will be returned to the squadron, 1415 rue Filion. Cadets will be returning between 1500 hours and 1700 hours. The end time for the activity will be determined by the Gliding Centre on the day of the activity. We ask that all parents be available during these times to pick up their child. Cadets will call home before leaving the gliding site.
7. **Health Cards.** All Cadets must bring their Health Card. They will be responsible for having their card on them at all times.
8. **Rain-out (Weather) Cancellation.** Gliding is very much weather dependent. In the event the activity has to be cancelled a message will be put on Facebook and a call-out will be completed on Sunday morning. Please make sure we have a phone number to reach you on Sunday morning. In the event of cancellation, the activity will be rescheduled.
9. **Cadets can sign up for this event through their Flight Commander or their Section Leader. We ask that Cadets RSVP, yes or no, by September 24. We only have 40 spots available to cadets, priority will be given to cadets who have never gone gliding.**

J. Wylie, CD  
Captain  
Commanding Officer  
588 Eric Simms, RCACS



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**Physical Address:**

1415 rue Filion  
Saint-Laurent QC H4L 4E7

**Mailing Address:**

PO Box 53542 STN Norgate  
Saint-Laurent QC H4L 5J9

**Telephone :** 438-934-5882

**Email:** 588aviation@cadets.gc.ca

**Web:** www.588aircadets.com

17 September 2019

Dear Parents/Guardians,

### **BAGGING FUNDRAISER 5-6 OCTOBER 2019**

On Saturday, October 5, 2019 and Sunday October 6, 2019 we will be having our first bagging fundraiser of the training year at Marché Adonis Place Vertu located at 3100 Boulevard Thimens, Montréal, QC H4R 0C9. We are looking for cadets to do at least one (1) shift during the weekend. We are hoping to raise \$2,500.00 to support our activities for the upcoming training year, including our Quebec City Trip, Fall Survival Weekend, Halloween Party and Annual Talent Show.

**We require a minimum of 10 cadets per shift in order to make sure that our fundraiser is truly a success. We therefore ask that cadets try to available for shifts on either Saturday or Sunday if possible.**

#### **KEY INFORMATION**

Available Shifts:	Cadets can sign up for one or more of the following four shifts: <ul style="list-style-type: none"><li>• Saturday AM (10 am – 2:00 pm),</li><li>• Saturday PM (1:30 pm – 6:00 pm),</li><li>• Sunday AM (10 am – 2:00 pm), and</li><li>• Sunday PM (2:00 pm – 6:00 pm).</li></ul>
Location:	Marché Adonis Place Vertu located at 3100 Boulevard Thimens, Montréal, QC H4R 0C9
Dress:	Cadets are expected to come in their C-4 Routine Training Dress (Wedge, navy blue t-shirt, trousers with belt, boots and wool socks).  Recruits without a uniform are asked to wear dark pants and their dark blue t-shirt to be tucked into their pants.
Sign-up Process:	Cadets can sign up on Tuesdays on the sign-up sheet on the Bulletin Board next to the entrance to the basement. A minimum of 10 cadets is required for each shift in accordance with our agreement with Marché Adonis Place Vertu.

J. Wylie, CD  
Captain  
Commanding Officer  
588 Eric Simms, RCACS



## 588 ERIC SIMMS SQUADRON SPONSORING COMMITTEE

**Training Address:**

Église Saint-Hippolyte  
1415 rue Filion  
Saint-Laurent QC  
H4L 4E7

**Mailing Address:**

Chairperson  
588 Eric Simms Squadron  
PO Box 53542 STN Norgate  
Saint-Laurent QC H4L 5J9

**Telephone:** 514-805-3313

**Email:** 588.chairperson@cadetsair.ca



17 September 2019

### L'Auto Cadet Fundraising Campaign 2019-2020

Dear Parent(s)/Guardian(s),

This year our Cadets will be participating in the L'Auto Cadet Fundraising Campaign organized by the Quebec and Ottawa Valley Provincial Committee of the Air Cadet League of Canada. As part of the enrolment conditions, every Cadet and Parent/Guardian agreed to participate in the fundraising activities of our Squadron. Therefore, it is expected that each Cadet and their parent(s)/guardian(s) will do their part by participating in this fundraising campaign. With your help in this fundraising effort we will be able to continue to offer our wide range of activities without the need to charge Cadets fees to participate, and to continue to build a stronger Squadron by updating our training equipment and other necessary resources.

This year we are asking that each Cadet sell at least three (3) booklets of tickets. The Cadets enrolled in the Ground School program will be required to sell a minimum of four (4) booklets. However, we do encourage all Cadets to go above this minimum requirement if they are able to do so. The Top Seller for the Squadron will be awarded a 588 Committee Fundraising Award and will receive a special \$100 Amazon Gift Certificate. We will have fun activities like bowling and Laser Quest that cadets will be able to attend if they make their sales deadlines.

We aim to have this campaign completed before the end of December 2019. To ensure that we meet this goal of selling all 200 booklets allocated to us this year we have set the following deadlines for our Cadets.

**Deadline to return money and ticket stubs for 1<sup>st</sup> and 2<sup>nd</sup> Sold – November 5, 2019**

**Deadline to return money and ticket stubs for 3<sup>rd</sup> Booklet – December 17, 2019**

**Deadline to return money and ticket stubs for 4<sup>th</sup> Booklet – January 14, 2019 (Ground School)**

We remind all Cadets to make sure that when selling their tickets that they make sure that at least the name and telephone number of the person buying the ticket be written on the ticket stub. This is the primary means that we use to notify the lottery winners. It is therefore very important to make sure we fill out the ticket stubs correctly and that we don't lose any of the stubs. Please note that parent(s)/guardian(s) will be responsible for any unsold or lost tickets.

Should you have any questions, please do not hesitate to contact the undersigned and we thank you in advance for your help and support of our Cadets.

Sincerely,

Gary Derbedrossian  
Sponsoring Committee Chairperson

Captain John Wylie, CD  
Commanding Officer





# 588 ROYAL CANADIAN AIR CADET SQUADRON ERIC SIMMS

Training Address:  
Église Saint-Hippolyte  
1415 rue Filion  
Saint-Laurent QC H4L 4E7

Mailing Address:  
Commanding Officer  
588 Eric Simms Squadron  
PO Box 53542 STN Norgate  
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Email : [588aviation@cadets.qc.ca](mailto:588aviation@cadets.qc.ca)  
Website : [www.588aircadets.com](http://www.588aircadets.com)  
Social Media: [www.facebook.com/588simms](http://www.facebook.com/588simms)

## CADET TRAINING CALENDAR 2019 -2020

SEPTEMBER 2019						
SUN	MON	TUES	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

APRIL 2020						
SUN	MON	TUES	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

### IMPORTANT TRAINING DATES

SEPTEMBER	
8	Level 4-5 Workshop
29	Glider Familiarization Flight
OCTOBER	
5-6	Adonis Bagging Fundraiser
26-27	Fall Survival Exercise
29	Halloween Party
NOVEMBER	
2	Remembrance Day Parade
16	Navigation Exercise (Level 3)
23	Bowling Night
30	Music Clinic Montreal
DECEMBER	
14-15	Bagging Fundraiser
17	Annual Talent Show
JANUARY	
11	Lazer Quest
25	Cadet Games
FEBRUARY	
1	National Selection Exams/Interviews
8-9	Winter Survival
22-23	Quebec City Trip
MARCH	
7	Effective Speaking Competition
14-15	Bagging (to be confirmed)
20-22	Regional Music Festival (Band Only)
APRIL	
5	621 Indoor Soccer
18	Montreal Drill (Team) Competition
20	Mandatory Annual Practice
27	Mandatory Annual Practice
MAY	
4	Mandatory Annual Practice
9-10	Annual Ceremonial Review
23-24	Spring Survival Exercise
26	Chain of Command Ceremony
JUNE	
2	Summer Camp Information Night & Sponsoring Committee Elections

OCTOBER 2019						
SUN	MON	TUES	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

MAY 2020						
SUN	MON	TUES	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

NOVEMBER 2019						
SUN	MON	TUES	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

JUNE 2020						
SUN	MON	TUES	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

DECEMBER 2019						
SUN	MON	TUES	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

CALENDAR LEGEND	
<span style="background-color: red; color: white;">■</span>	REGULAR TRAINING NIGHT
<span style="background-color: orange;">■</span>	COMMANDING OFFICER'S PARADE & MONTHLY THEME NIGHT
<span style="background-color: blue;">■</span>	MANDATORY TRAINING ACTIVITY
<span style="background-color: yellow;">■</span>	OPTIONAL ACTIVITY
<span style="background-color: green;">■</span>	FUNDRAISING ACTIVITY
<span style="background-color: grey;">■</span>	HOLIDAY BREAK

JANUARY 2020						
SUN	MON	TUES	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

### OPTIONAL WEEKLY ACTIVITIES

**588/621 COMBINED BAND**  
1375 rue Grenet,  
Saint-Laurent H4L 5K3  
Saturdays 0900 - 1200

**PRECISION DRILL TEAM**  
1415 rue Filion,  
Saint-Laurent H4L 4E7  
Thursdays 1900 - 2100

**GROUND (PILOT) SCHOOL**  
1415 rue Filion,  
Saint-Laurent H4L 4E7  
Thursdays 1900 - 2100

FEBRUARY 2020						
SUN	MON	TUES	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

MARCH 2020						
SUN	MON	TUES	WED	THU	FRI	SAT
1	2	3	4	5	6	7
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## REPORT AN ABSENCE

IN THE EVENT YOU CAN NOT ATTEND AN ACTIVITY PLEASE CALL THE SQUADRON DUTY PHONE AT

## 438-934-5882

FAILURE TO DO SO COULD RESULT IN YOU BEING RECORDED AS BEING ABSENT WITHOUT LEAVE