



MONTHLY ROUTINE ORDERS



Issued by

Captain Wylie, Commanding Officer

588 Eric Simms Royal Canadian Air Cadet Squadron

Ville Saint-Laurent, QC

Order No: 08/2019

28 OCTOBER 2019

Last Order No.: 07/2019

Part 1 – Duties and Appointments

1. **Duty Roster.** The following individuals/groups have been assigned duties. The Tour of Duty shall be from 1830 hours to 2130 hours. Members are responsible for finding a suitable replacement if they are unable to serve their tour of duty. The CO must be informed for any changes NLT 2 hours prior to the start of their scheduled tour of duty.

DATE	DUTY OFFICER	DUTY NCO	DUTY FLIGHT/SECTION
5 Nov 19	2Lt Bigras	Sgt Liang	Starfighter – Section 2
12 Nov 19	CI Haeck	Sgt Bigras-Dewan	Sabre – Section 3
19 Nov 19	Lt Blanchette	Sgt Wu	Misquito – Section 3
26 Nov 19	Capt Whittall	Sgt Escalante	Starfighter – Section 1

Part 2 – Training

2. **Training Activities.** The following activities have been authorized for November 2019.

DATE	TIMES	ACTIVITY	LOCATION	DRESS
2 Nov 19	0730 – 1730	War Museum Trip	Ottawa, ON	C-4
2 Nov 19	0900 – 1200	Music (Band) Practice	1375 rue Grenet	Civilian Attire
5 Nov 19	1830 – 2100	Tuesday Training Night	1415 rue Filion	C-4
7 Nov 19	1900 – 2100	Ground School	1415 rue Filion	Civilian Attire
7 Nov 19	1900 – 2100	Drill Team Practice	1415 rue Filion	Civilian Attire
9 Nov 19	1000 – 1145	Remembrance Day Parade	Beaudet Park	C-1
12 Nov 19	1830 – 2100	Tuesday Training Night	1415 rue Filion	C-4
14 Nov 19	1900 – 2100	Ground School	1415 rue Filion	Civilian Attire
14 Nov 19	1900 – 2100	Marksmanship Practice	1415 rue Filion	Civilian Attire
16 Nov 19	0900 – 1200	Music (Band) Practice	1375 rue Grenet	Civilian Attire
19 Nov 19	1830 – 2100	Tuesday Training Night	1415 rue Filion	C-4
21 Nov 19	1900 – 2100	Ground School	1415 rue Filion	Civilian Attire
21 Nov 19	1900 – 2100	Drill Team Practice	1415 rue Filion	Civilian Attire
23 Nov 19	0900 – 1200	Music (Band) Practice	1375 rue Grenet	Civilian Attire
23 Nov 19	1830 – 2030	Bowling Party (See Handout)	Laurentian Lanes	Civilian Attire

DATE	TIMES	ACTIVITY	LOCATION	DRESS
26 Nov 19	1830 – 2115	Commanding Officer's Parade	1415 rue Filion	C-1
28 Nov 19	1900 – 2100	Ground School	1415 rue Filion	Civilian Attire
28 Nov 19	1900 – 2100	Marksmanship Practice	1415 rue Filion	Civilian Attire
30 Nov 19	0830 – 1600	West Montreal Music Clinic	TBD	C-4

(1) Cadets will be picked up and dropped off at the Squadron (1415 rue Filion)

Note: Dates in bold indicate mandatory activities where all cadets are expected to attend.

3. **War Museum Trip.** The Royal Montreal Regiment has invited us to attend a visit of the National War Museum in Ottawa on Saturday, November 2, 2019. Cadets interested in attending must return a completed permission slip on Tuesday, October 29, 2019. Only Cadets selected to attend can participate in this activity. More information can be found on page 6.
4. **Remembrance Day Parade.** The Squadron will be participating in the Remembrance Day Parade for Ville Saint-Laurent at Beaudet Park on Saturday, November 9, 2019. This is a mandatory parade for all Cadets. More information can be found on page 7.
5. **Level 3 Navigation Testing.** Level 3 Cadets were unsuccessful in their mandatory practical testing for Performance Objective 390 will be retested on Sunday, November 16, 2019 at Angrignon Park. All Level 3 Cadets requiring retesting are expected to attend. Information will be sent home with the full details for the event to those cadets requiring retesting on Tuesday, November 5, 2019.
6. **Bowling Party.** The Squadron will be holding a Bowling Party at Laurentian Lanes on Saturday, November 23, 2019 for Cadets who sold the first two booklets for the L'Auto Cadet Campaign. Cadets who wish to attend must sell their two booklets or pay the equivalent of their unsold tickets no later than Tuesday, November 19, 2019. Transportation is not being provided, so all Cadets must make their own arrangements to get to and from the activity. More information can be found on page 8.
7. **Swearing-In Ceremony.** A Swear-In Ceremony will be conducted during the Commanding Officer's Parade at the start of the training night (1900 hours) on Tuesday, November 26, 2019 for all new recruits who joined in October 2019 and November 2019.
8. **Update on Marksmanship Drill Team Practice Schedule.** These optional programs will be run on alternating Thursdays at the Squadron (1415 rue Filion). Please make sure to check Monthly Routine Orders each month to confirm the schedule for practices for the upcoming month.
9. **National Selection Courses.** Level 3-5 Cadets wishing to apply for the following National Selection Courses: Glider Pilot, Power Pilot, and International Exchange must see the Administration Officer to start their application process. All applications and required support documents must be completed by Tuesday, December 3, 2019. No later applications will be considered.
10. **Music Clinic.** There will be a Music Clinic for the Montreal area on Saturday, November 30, 2019. This activity will be hosted by RCSU. Cadets in the band are asked to sign up for this activity no later than Tuesday, November 12, 2019. Those wishing to complete a music level evaluation must indicate the level they want to attempt. More information will be released as it becomes available from the Music Director.
11. **A Day on the Farm Activity.** On Sunday, December 1, 2019 our Cadets will have the opportunity to visit a farm and then to prepare a meal using produce and products from the farm. This activity can also count as volunteer hours as the cadets will be helping out with tasks on the farm. Cadets interested in attending are asked to sign up no later than Tuesday, November 19, 2019. A maximum of 30 cadets can attend. More information can be found on page 9.
12. **Cadet Correspondent Training.** Cadets interested in becoming Cadet Correspondents must to sign-up for this year's training course through the Administration Officer no later than Tuesday, November 19, 2019. Training for our area will take place at the Régiment de Maisonneuve located at 691 Cathcart Street, Montreal, QC H3B 1M6 on Sunday, December 1, 2019. Transportation will not be provided and final Joining Instructions will be released at the end of November.

Part 3 – Administration

13. **Squadron Strength.** The Squadron's Strength effective 1 November 2019 was 5 Cadet Instructor Cadre Officers, 2 Civilian Instructors, and 56 Cadets.

14. **Cadets Taken on Strength (TOS).** The following cadets were TOS in October 2019.

Bigras, Jaysen

Youssef, Brian

Soguilon, Mikhael

Singh, Amine

15. **Cadets Struck off Strength (SOS).** The following cadets were SOS in October 2019.

FCpl S. Emrit

LAC T. Henry

Cdt J. Talal

FSgt H. Naqvi

16. **Promotions.** The following promotions will be given on 26 November 2019 at the Commanding Officer's Parade.

<u>Member</u>	<u>Promoted to Rank of</u>
FCpl E. Liang	Sergeant
FCpl M. Camarao-Clemente	Sergeant
FCpl L. McKindsey	Sergeant

Part 5 – Supply

17. **Name Tags.** Cadets are required to wear nametags when in uniform. Cadets can purchase name tags through the Parent's Committee at a cost of \$3.50 per name tag.

18. **Uniform Orders.** Uniforms for the new recruits have been ordered and we hope that they will be distributed by the end of November.

19. **Cadet All-Season Jackets.** Cadets are expected to wear their issued Cadet All-Season Jacket to and from cadet activities when they are in uniform. Cadets requiring exchanges or an initial issue should see the Supply Officer as soon as possible.

Part 6 – Announcements and Items of General Interest

20. **L'Auto Cadet Booklets.** Cadets will be expected to sell at least 3 booklets. Cadets can sell the tickets to family, friends or members of the public, or Parents can buy out the booklets at a cost of \$60.00. Money raised from the campaign is used to support regional initiatives of the Air Cadet League, including the Glider and Power Pilot programs. **Cadets are expected to have the first 2 booklets sold by Tuesday, November 5, 2019 and their third booklet sold by December 17, 2019.**

21. **Squadron Website.** The Squadron has launched a website that focuses on information for new and prospective cadets. All parents and cadets are encouraged to visit <http://www.588aircadets.com>

22. **New Cadet Dress Regulations.** New Cadet Dress regulations have been published by National Support Group Cadets and Junior Rangers. This document can be downloaded from our website using the following link: <https://www.588aircadets.com/reference-library1>

23. **Annual Talent Show.** There will be a Squadron Talent Show on Tuesday, December 17. Cadets can sign up to show off their talents by speaking with 2Lt Bigras. We ask that all interested cadets sign up no later than Tuesday, November 26, 2019.

J. Wylie, CD
Captain
588 Eric Simms, RCACS

ANNEXES

HANDOUTS & LETTERS HOME

FOR

NOVEMBER 2019



588 Royal Canadian Air Cadet Squadron Eric Simms

Physical Address:

1415 rue Filion
Saint-Laurent QC H4L 4E7

Mailing Address:

PO Box 53542 STN Norgate
Saint-Laurent QC H4L 5J9

Telephone : 438-934-5882

Email: 588aviation@cadets.gc.ca

Web: www.588aircadets.com

28 October 2019

Dear Parents/Guardians,

NATIONAL WAR MUSEUM TRIP

The Royal Montreal Regiment has invited us to join them on their trip to the National War Museum on Saturday, November 2, 2019 in Ottawa ON. Interested Cadets must return the permission slip at the bottom of this handout on Tuesday, October 29, 2019. **Only Cadets selected to attend this event can participate as there is limited spaces available for our Cadets.**

KEY INFORMATION

Arrival Time. All Cadets should arrive at the Public Safety Office located at 399 boulevard Saint-Jean, Pointe-Claire, QC H9R 3J2 no later than 0715 hours. The bus for Ottawa will leave promptly at 0730 hours.

Transportation. Cadets are responsible for their own transportation to the pick-up/drop-off point. Cadets will be transported to and from this point and the National War Museum by bus.

Dress. Cadets will be in their C-4 (tunic, navy blue t-shirt). New recruits without a uniform will be dressed in dark pants and their navy blue t-shirt.

Lunch. Lunch will be provided. Lunch will be a military box lunch. Cadets with food allergies should come with their own lunch.

Health Card: All Cadets must bring their Health Card. They will be responsible for having their card on them at all times.

Pick-Up Time. The estimated arrival time back at the Public Safety Office located at 399 boulevard Saint-Jean, Pointe-Claire, QC H9R 3J2 is 1700 hours. Cadets will call their parents to reconfirm the pick-up time when they depart Ottawa.

J. Wylie, CD
Captain
588 Eric Simms, RCACS

----- ✂ PLEASE CUT HERE AND RETURN ✂ -----

NATIONAL WAR MUSEUM 2 NOVEMBER 2019

Cadet's Last Name: _____ First Name: _____

Please check one of the options below:

My son/daughter will be attending and I hereby give permission for them to attend this event.

Name of Parent/Guardian (Please Print)

Signature of Parent/Guardian



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28 October 2019

Dear Parents/Guardians,

2019 REMEMBRANCE DAY PARADE

On Saturday, November 9, 2019, 588 Eric Simms will be participating in the Ville Saint-Laurent Remembrance Day parade hosted by Royal Canadian Legion Branch 98 St-Laurent. The cadets will be marching in formation and participate in the laying of the wreaths at the Cenotaph in Beudet Park. Cadets will also be assisting veterans and Royal Canadian Legion members during and after the ceremony. Parents are welcome to stay and attend the ceremony. **This is a mandatory parade and all Cadets are expected to attend unless they have been excused for a valid reason.**

KEY INFORMATION

Arrival Time. All Cadets should arrive at the Municipal Parking Lot located on rue Ouimet across from the Fire Station 73, just north of rue de l'Eglise at 1000 hours. See the map below. Cadets are asked to be on time as the surrounding streets may be closed in advance of the parade.



Dress: Cadets will be required to be in the C1 (tunic, shirt with tie, and medals). Recruits or those without a complete uniform are to wear dark pants, a white dress shirt and running shoes. Cadets will be outside, so they are encouraged to bring a civilian jacket or if they have been issued one, their cadet all-season jacket.

Pick-up Time: Cadets can be picked up after the parade at the Municipal Parking Lot located on rue Ouimet across from the Fire Station 73 at 1145 hours.

Other: It is strongly recommended that all Cadets eat breakfast before coming to the activity. Avoid heavy or greasy foods. Toast with peanut butter or jam, cereal or oatmeal, fruits are all good options.

J. Wylie, CD
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588 Eric Simms, RCACS



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28 October 2019

Dear Parents/Guardians,

BOWLING PARTY

588 Eric Simms will be having a Bowling Party during the evening on Saturday, November 23, 2019 to congratulate those cadets who have sold their first 2 L'Auto Cadet booklets at Laurentian Lanes. The L'Auto Cadet campaign is a critical part of our fundraising efforts this year. We hope to sell the 200 booklets assigned to us and bring in an additional \$3,200 to cover part of our operating expenses.

Cadets who have not sold and returned their first 2 L'Auto Cadet booklets and money by Tuesday, November 19, 2019 will not be allowed to attend. Parents who do not want to sell booklets can make a \$40.00 donation by the deadline instead, allowing their child to attend this event.

KEY INFORMATION

- Arrival time:** All Cadets should arrive at Laurentian Lanes located at 222 Montée de Liesse, Saint-Laurent by 1830 hours (6:30 pm). **DO NOT BE LATE.**
- Transportation:** Transportation is not provided. Cadets are encouraged to make arrangements to carpool or to travel together.
- Meals:** Cadets will be having pizza, fries and soft drinks. Cadets can also purchase additional food (at their own expense) at the alley's restaurant if they want.
- Dress:** Appropriate civilian attire. Running shoes are recommended.
- Health Card & Medication:** Cadets should bring their health cards. **Cadets with puffers or Epipens must have them on their person during the activity.**
- Pick-up Time:** Cadets can be picked up at 2030 hours (8:30 pm).
- Sign-Up Process:** Cadets will be notified that they are eligible to attend the event. They will be asked to confirm their attendance for the bowling party no later than Tuesday, November 19, 2019.

J. Wylie, CD
Captain
588 Eric Simms, RCACS



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28 October 2019

Dear Parents/Guardians,

A DAY ON THE FARM ACTIVITY

On Sunday, December 1, 2019 our Cadets will have the opportunity to visit Ferme Berthe-Rousseau located at 285 route Mooney, Durham-Sud J0H 2C0. Our Cadets will have the opportunity to do a variety of tasks around the farm including feeding the animals, cooking bread granola and lunch and help out with other duties such as cutting firewood. The farm is a non-profit community organization, so all hours on the farm can be used as community service hours for school or to complete their level training requirements.

There is a limit of 30 Cadets who can attend this activity. Cadets must sign up for this activity no later than Tuesday, November 19, 2019 by returning a signed permission slip.

KEY INFORMATION

Arrival Time. All Cadets should arrive at the Squadron (1415 rue Filion) no later than 0600 hours. The bus will be departing promptly at 0615 hours.

Transportation. Cadets will be transported to and from the farm by bus.

Dress. Civilian attire. Cadets should wear warm clothes that they don't mind getting dirty. Boots are a requirement. Cadets should also bring a pair of working gloves with them.

Lunch. Lunch will be provided.

Health Card: All Cadets must bring their Health Card. They will be responsible for having their card on them at all times.

Pick-Up Time. The estimated arrival time back at the Squadron is 1530 hours. Cadets will call their parents to reconfirm the pick-up time when they depart Ottawa.

J. Wylie, CD
Captain
588 Eric Simms, RCACS

----- ✂ PLEASE CUT HERE AND RETURN ✂ -----

A DAY ON THE FARM ACTIVITY 1 DECEMBER 2019

Cadet's Last Name: _____ First Name: _____

Please check one of the options below:

My son/daughter will be attending and I hereby give permission for them to attend this event.

Food Restrictions: _____

Name of Parent/Guardian (Please Print)

Signature of Parent/Guardian



588 ROYAL CANADIAN AIR CADET SQUADRON ERIC SIMMS

Training Address:
Église Saint-Hippolyte
1415 rue Filion
Saint-Laurent QC H4L 4E7

Mailing Address:
Commanding Officer
588 Eric Simms Squadron
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Email : 588aviation@cadets.qc.ca
Website : www.588aircadets.com
Social Media: www.facebook.com/588simms

CADET TRAINING CALENDAR 2019 -2020

SEPTEMBER 2019						
SUN	MON	TUES	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

APRIL 2020						
SUN	MON	TUES	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

IMPORTANT TRAINING DATES

SEPTEMBER	
8	Level 4-5 Workshop
29	Glider Familiarization Flight

OCTOBER	
5-6	Adonis Bagging Fundraiser
26-27	Fall Survival Exercise
29	Halloween Party / 390 Evaluations

NOVEMBER	
2	National War Museum Trip
9	Remembrance Day Parade
16	Navigation Retests (Level 3)
23	Bowling Night
30	Music Clinic Montreal

DECEMBER	
1	A Day on the Farm Activity
14-15	Bagging Fundraiser
17	Annual Talent Show

JANUARY	
11	Lazer Quest
25	Cadet Games

FEBRUARY	
1	National Selection Exams/Interviews
8-9	Winter Survival
22-23	Quebec City Trip

MARCH	
7	Effective Speaking Competition
14-15	Bagging (to be confirmed)
20-22	Regional Music Festival (Band Only)

APRIL	
5	621 Indoor Soccer
18	Montreal Drill (Team) Competition
20	Mandatory Annual Practice
27	Mandatory Annual Practice

MAY	
4	Mandatory Annual Practice
9-10	Annual Ceremonial Review
23-24	Spring Survival Exercise
26	Chain of Command Ceremony

JUNE	
2	Summer Camp Information Night & Sponsoring Committee Elections

OCTOBER 2019						
SUN	MON	TUES	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

MAY 2020						
SUN	MON	TUES	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

NOVEMBER 2019						
SUN	MON	TUES	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

JUNE 2020						
SUN	MON	TUES	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

DECEMBER 2019						
SUN	MON	TUES	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

CALENDAR LEGEND	
Red	REGULAR TRAINING NIGHT
Yellow	COMMANDING OFFICER'S PARADE & MONTHLY THEME NIGHT
Blue	MANDATORY TRAINING ACTIVITY
Light Blue	OPTIONAL ACTIVITY
Green	FUNDRAISING ACTIVITY
Grey	HOLIDAY BREAK

JANUARY 2020						
SUN	MON	TUES	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

OPTIONAL WEEKLY ACTIVITIES

588/621 COMBINED BAND
1375 rue Grenet,
Saint-Laurent H4L 5K3
Saturdays 0900 - 1200

**AIR RIFLE MARKSMANSHIP
PRECISION DRILL TEAM**
1415 rue Filion,
Saint-Laurent H4L 4E7
Thursdays 1900 - 2100

GROUND (PILOT) SCHOOL
1415 rue Filion,
Saint-Laurent H4L 4E7
Thursdays 1900 - 2100

REPORT AN ABSENCE

IN THE EVENT YOU CAN NOT ATTEND AN ACTIVITY PLEASE CALL THE SQUADRON DUTY PHONE AT

438-934-5882

FAILURE TO DO SO COULD RESULT IN YOU BEING RECORDED AS BEING ABSENT WITHOUT LEAVE